

The Board of Trustees has adopted a Library Code of Conduct to ensure a comfortable and safe environment for all library customers. This policy is intended to provide clear and reasonable rules to guide customer behavior while in the library and on library premises.

The Board subscribes to Article IV of the American Library Association's Library Bill of Rights, which states that "library facilities should be made available on an equitable basis, regardless of the beliefs or affiliations of individuals requesting their use."

Unacceptable behavior includes actions in the library or on library premises that interfere with the use of the library by others, creates a risk of injury to other oneself or others, inhibits the work of library staff, disrupts the peaceful enjoyment of the library or creates a risk of damage to library, personal or staff property.

For those reasons the Library Code of Conduct is to be observed by everyone in the building or on library grounds.

Unacceptable behavior includes, but is not limited to:

- Any activity that constitutes a violation of federal, state or local criminal statutes or ordinances.
- Damage, defacement, or theft of any library property or material, or any personal property or material.
- Possession, distribution, or use of alcohol except at authorized library events.
- Possession, distribution or use of controlled substances.
- Use of tobacco products or e-cigarette devices.
- Sexual conduct.
- Use of profanity, abusive or threatening language or threatening gestures, bullying, or unwanted physical conduct.
- Unreasonable noise levels including shouting, loud talking or disruptive conversation, uncontrolled or repeated ringing of cell phones, and loud cell phone conversations.
- Solicitations, petitions or canvassing in the library or on library premises.
- Rollerblading, roller skating, skateboarding, or wheeled shoe use in the library or on library premises. With the approval of library staff members, children may store skateboards, scooters or similar devices at the service desk on the third floor.
- Consumption of food except in designated areas or at authorized library functions. Anyone eating food in the building is required to clean the area promptly after eating.
- Bringing animals inside the library with the exception of service animals or those allowed at a library-approved event.
- Lack of personal hygiene that interferes with the use of and enjoyment of the library by others or interferes with the work of library staff.
- Prolonged sleeping that interferes with the use and enjoyment of the library by others.
- Use of the library restrooms for anything other than their ordinarily intended purpose, it being understood that such purposes do not include bathing, shaving, or washing hair.
- Use of personal electronic equipment at a volume that disturbs others.
- Leaving unattended children or adults who are in need of supervision.
- Removing or not wearing footwear within the library building.

Enforcement

The Board of Trustees authorizes library staff to suspend the library privileges for those whose behavior prevents or interferes with the effective use of the library by others. Violation of these rules may be cause for a temporary or permanent prohibition from future use of library facilities.

Anyone unable or unwilling to abide by the Library Code of Conduct may be required to leave. Any person who repeatedly violates these rules, or any person who commits a single, serious violation of the rules, in addition to being required to leave the library, may not be allowed to return into the library, and if allowed such right may be conditioned upon their agreeing to abide by the Code of Conduct.

Anyone whose privileges have been revoked may have the decision reviewed by the Executive Director. Further appeals may be taken, upon prior written request, to the Library Board of Trustees.